

## FREEDOM OF INFORMATION REQUEST

RF24-008

### Request:

1. Please provide the Trust's target timescales for responding to Access to Records requests.
2. Please also provide the proportion of requests which were completed (records sent to requester) within:
  - a. 30 days
  - b. 60 days
  - c. 90 days
  - d. more than 90 days

In each month or quarter (however they are collated) for 2023/24.

3. If requests for the records of deceased patients are handled under a different policy/timeframe, please provide data separately, but as above, for those requests.

### Response:

We can confirm East Kent Hospitals University NHS Foundation Trust (EKHUFT) holds the information you have requested.

1. 30 Days
2. Information is from 01 April 2023 to 31 December 2023 and excludes all cancelled requests.

Month shown is the month the request was received.

Month	Number Completed
<b>March</b>	
0 - 30 days	284
31 - 60 days	61
61 - 90 days	17
More than 90 days	5
<b>April</b>	
0 - 30 days	73
31 - 60 days	79
61 - 90 days	90
More than 90 days	11
<b>May</b>	
0 - 30 days	61
31 - 60 days	63
61 - 90 days	45
More than 90 days	47
<b>June</b>	
0 - 30 days	95
31 - 60 days	17

61 - 90 days	36
More than 90 days	85
<b>July</b>	
0 - 30 days	78
31 - 60 days	34
61 - 90 days	50
More than 90 days	76
<b>August</b>	
0 - 30 days	134
31 - 60 days	41
61 - 90 days	91
More than 90 days	35
<b>September</b>	
0 - 30 days	132
31 - 60 days	28
61 - 90 days	90
More than 90 days	4
<b>October</b>	
0 - 30 days	153
31 - 60 days	97
61 - 90 days	23
More than 90 days	1
<b>November</b>	
0 - 30 days	152
31 - 60 days	101
<b>December</b>	
0 - 30 days	116
31 - 60 days	3

3. N/A. Deceased patients are handled in the same way as Access to Records requests.

**(DATE OF RESPONSE: 17 JANUARY 2024)**

